



Burghclere Pre-School & Toddler Group

Portal Hall  
Church Lane, Burghclere  
Newbury  
Berkshire. RG20 9HX

[www.burghclerepreschool.co.uk](http://www.burghclerepreschool.co.uk)

## **BOOKING FORM**

**CANCELLATION POLICY.** Because our aim is to always have space available for parents that book in before the start of a Term so that parents have faith in childcare always being available, we will look at the number of booking's at the beginning of the coming Term and staff accordingly, rather than setting a maximum number of places based on a fixed number of staff. For this reason, we do not Refund or Swap any Bookings made for the current Term once it has begun. You can however Cancel or Amend any Bookings made for any future dates beyond the current Term, free of charge, up until the first day of the Term the Booking relates too.

Please complete the following form for the upcoming term with your requirements.

**A SMALL SNACK OF FRUIT WILL BE AVAILABLE, HOWEVER YOU WILL NEED TO PROVIDE A SNACK FOR YOUR CHILD/REN SHOULD THEY NEED IT.**

### Name of child attending

.....

DATES	FULL SESSION 3.15PM-6PM £10.00	HALF SESSION 3.15PM – 4.15PM £5.00	THREE QUARTER SESSION 3.15PM-5PM £7.00	THREE QUARTER SESSION 4.15PM – 6PM £7.00
Monday 4 <sup>th</sup> Jan	Inset	Day	=====	=====
Tuesday 5 <sup>th</sup> Jan				
Weds 6 <sup>th</sup> Jan				
Thursday 7 <sup>th</sup> Jan				
Monday 11 <sup>th</sup> Jan				
Tues 12 <sup>th</sup> Jan				
Weds 13 <sup>th</sup> Jan				
Thursday 14 <sup>th</sup> Jan				
Monday 18 <sup>th</sup> Jan				
Tues 19 <sup>th</sup> Jan				
Weds 20 <sup>th</sup> Jan				
Thurs 21 <sup>st</sup> Jan				
Monday 25 <sup>th</sup> Jan				

Hayley Lynch – Burghclere Pre-School Manager

[admin@burghclerepreschool.org.uk](mailto:admin@burghclerepreschool.org.uk)

07749 316968

Ofsted Number: 110412 | Registered Charity Number: 1043996



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Tues 26 <sup>th</sup> Jan				
Weds 27 <sup>th</sup> Jan				
Thurs 28 <sup>th</sup> Jan				
Monday 1 <sup>st</sup> Feb				
Tues 2 <sup>nd</sup> Feb				
Weds 3 <sup>rd</sup> Feb				
Thurs 4 <sup>th</sup> Feb				
Monday 8 <sup>th</sup> Feb				
Tues 9 <sup>th</sup> Feb				
Weds 10 <sup>th</sup> Feb				
Thurs 11 <sup>th</sup> Feb				
Half Term	Monday	15 <sup>th</sup>	- Friday	19 <sup>th</sup> Feb
Monday 22 <sup>nd</sup> Feb	INSET	DAY	=====	=====
Tues 23 <sup>rd</sup> Feb				
Weds 24 <sup>th</sup> Feb				
Thurs 25 <sup>th</sup> Feb				
Monday 1 <sup>st</sup> March				
Tues 2 <sup>nd</sup> March				
Weds 3 <sup>rd</sup> March				
Thurs 4 <sup>th</sup> March				
Monday 8 <sup>th</sup> March				
Tues 9 <sup>th</sup> March				
Weds 10 <sup>th</sup> March				
Thurs 11 <sup>th</sup> March				
Monday 15 <sup>th</sup> March				
Tuesday 16 <sup>th</sup> March				

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Weds 17 <sup>th</sup> March				
Thurs 18 <sup>th</sup> March				
Monday 22 <sup>nd</sup> March				
Tues 23 <sup>rd</sup> March				
Weds 23 <sup>rd</sup> March				
Thurs 24 <sup>th</sup> March				
Monday 29 <sup>th</sup> March				
Tues 30 <sup>th</sup> March				
Weds 31 <sup>st</sup> March				
Thurs 1 <sup>st</sup> April				
END	OF TERM	2 <sup>nd</sup> April -		16 <sup>th</sup> April

PLEASE NOTE FEES MUST BE PAID IN ADVANCE OF EACH HALF TERM  
INVOICES WILL BE SENT VIA EMAIL.

My child will be coming to you from another club

Name of club/s

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